

8010 Equal Educational Opportunity

8010

Every child, regardless of race, creed, color, sex, national origin, cultural or economic background, or handicap or disability, is entitled to equal opportunity for educational development.

No student will be excluded from participating in, denied the benefits of, or subjected to discrimination under any educational program or activity conducted by the district. The board shall treat its students without discrimination as this pertains to course offerings, athletics, counseling, employment assistance, and extracurricular activities.

Accommodations for Individuals with Disabilities

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored functions, programs, and meetings on an equal basis to those without disabilities. Where the provision of substantially equal accessibility or participation is not readily achievable or would result in an undue burden, the district will attempt to provide alternative methods for participation or accessibility.

The district will provide auxiliary aids and services where needed unless taking such steps would fundamentally alter the function, program or meeting or would result in an undue burden.

Individuals with disabilities should notify the superintendent or building principal if they have a disability which will require special assistance or services and, if so, what services are required. This notification should occur as far as possible before the school-sponsored function, program or meeting.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: Civil Rights Act of 1964, as amended, 1972, Title VI, Title VII. Executive Order 11246, 1965, as amended by Executive Order 11375, Equal Employment Opportunity Act of 1972, Title IX 45CFR, Parts 81, 86 (Federal Register, June 4, 1975, August 11, 1975.) Act No. 453 of the Public Acts of 1976 (Michigan Civil Rights Act); 380.1146

8015 Sexual Harassment and Intimidation

8015

It is the policy of this district to maintain a learning environment that is free from sexual harassment. No student of this district shall be subjected to any form of sexual harassment or intimidation.

It shall be a violation of this policy for any board member, employee, or student to harass any member of the student body through conduct or communications of a sexual nature as defined in this policy.

Each administrator shall be responsible for promoting understanding and acceptance of, and assuring compliance with, state and federal laws, and board policy and procedures governing sexual harassment within his/her building or office.

Definition

Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- a. submission to such conduct is made either explicitly or implicitly a term or condition of a student's participation in school programs or activities; or
- b. submission to or rejection of such conduct by a board member, employee, or student is used as the basis for decisions affecting the student; or
- c. such conduct has the purpose or effect of unreasonably interfering with a student's performance or creating a hostile learning environment.

Sexual harassment, may include, but is not limited to, the following:

- verbal harassment or abuse;
- pressure for sexual activity;
- repeated remarks with sexual or demeaning implications;

- unwelcome touching;
- suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning a student's grade or safety.
- in addition, any form of retaliation against the complainant or witness is in itself a form of sexual harassment.

Notification

Notice of this policy will be periodically circulated to all school buildings and departments within the district, and incorporated in teacher, student and parent handbooks.

Training sessions on this policy and the prevention of sexual harassment shall be held for all board members, administrators, teachers and employees of the district. In addition, students shall have available as part of their curriculum and instructional program, sessions on this policy and the prevention of student to student sexual harassment.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 37.2101 *et seq.*, MCL 380.11a, Title IX of the Education Amendments of 1972.

8020 Attendance

8020

The board encourages regular attendance at school by all students. Daily attendance records shall be maintained for each student in each school. Regular attendance contributes not only to the probability of scholastic success but also to the development of attitudes of consistent performance which will carry over into adult life.

Compulsory Attendance - Religious Exemption

Any student, who has completed the eighth grade before reaching 16 years of age and who is a member of a recognized church or religious denomination that objects to a regular public high school education, may attend classes in a regularly supervised non-public program of instruction approved by the State Board of Education. Attendance of such a student in a non-public educational program shall conform to state law.

It is the parents responsibility to provide transportation to such non-public religious activities.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL 380.1231; 380.1571; 380.1577; 380.1586-1589; R 340.71; OAG, 1977-1978, No 5414, p 738 (December 20, 1978); OAG, 1987-1988, No 6467, p 196 (September 16, 1987)

8030 Tardies

8030

Students are to be prompt on arriving to their classes at the start of every period.

Approved: December 16, 1991

Revised: October 16, 2000

8040 School Admissions

8040

Students shall be admitted to district schools according to current law.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL,380.132; 380.248; 380.346; 380.1134-1135; 380.1147-1148;
380.1282-1283; 380.1324; 180.1401; 380.1416; 388.1517-1518; 388.1606; AG Opinion
#5112, #5642, #5925, #5995, #6467; P.L. 100-77; P.L. 100-628; P.L. 100-645.

Resident students may be released to attend other public schools in accordance with “Schools of Choice” legal requirements.

Requests for release by students not participating in the “Schools of Choice” program may be approved to attend other public schools for the following reasons:

1. Completion of senior year at the school they have been attending; and/or
2. When a student’s educational program or educational opportunity is enhanced beyond that available within the district.
3. A student may be released for a maximum of one school year to accommodate a child care problem. In the event the pending “Schools of Choice” legislation is not enacted, this interim policy amendment shall become null and void effective June 30, 1987.

Completion of Senior Year

The superintendent may grant the written request of a student and/or parent for the student to complete their senior year at a school they have been attending.

Educational Opportunity

A parent and/or student must make a written request for that student to attend another public school due to enhanced educational opportunities. This request must state the rationale upon which the request is made.

The request is to be given to the building principal who shall make a recommendation to the superintendent. The superintendent shall present this request and his recommendation to the board for approval or denial.

Approved: December 16, 1991, Revised April 15, 1996, Revised May 20, 1996

Revised: October 16, 2000

LEGAL REF: P.A. 119, Sections 105; 105c.

8050 Absences and Excuses

8050

Any absence from school, other than for illness, is discouraged by the board.

Appropriate rules and regulations regarding student absences shall be developed by the administrative staff and reviewed by the board.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1300; 380.1561

8055 Changing Student Letter Grades

8055

A student, parent or guardian wanting to have a grade changed must follow the procedures outlined in administrative legislation 8055R.

Only grades on final exams or grades at the end of a marking period, term or semester may be appealed.

Approved: October 16, 2000

LEGAL REF: MCL, 380.11a

8060 Truancy

8060

The superintendent shall attempt to enlist the support and cooperation of local authorities in dealing with school problems created by students not attending school.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1571; 380.1586-1596

8070 Released Time for Religious Instruction

8070

Students shall be released during the school day for religious instruction not to exceed two hours per week.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1561; R 340.71-75

8080 Re-admissions

8080

Students whose enrollment has been terminated, either voluntarily or otherwise, may be re-admitted by following the procedures established by the administration.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: AG Opinion #6271

8090 Release of a Student During the School Day

8090

In recognition of the district's obligation to parents for the health, welfare and safety of students, building principals shall not release a student during the school day except in emergency situations or to a student's lawful custodian as defined by Michigan law. The identification of the student's lawful custodian shall be verified to the satisfaction of the principal. All written or verbal requests of the lawful custodian shall be verified to the satisfaction of the of the principal. The name, address and telephone number of the lawful custodian shall be entered on the permanent record of the student.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL 380.1561(e); R 340.71-75; OAG, 1989-1990, No 6596, p 195
(August 9, 1989)

8095 Custodial and Non-Custodial Parent Rights and Responsibilities 8095

The district shall protect the legal rights of custodial and non-custodial parents alike, while assuring the safety and general well being of children of divorced or estranged parents.

Approved: December 16, 1991

Revised: October 16, 2000

8100 Student Rights and Responsibilities

8100

Students have rights which should be recognized and respected under the federal and state constitutions. Every right carries with it certain responsibilities which students should be expected to assume.

Among these rights and responsibilities are:

1. The right to an education and the responsibility to put forth their best efforts during the educational process;
2. The right to expect school personnel to be qualified in providing an education and the responsibility to respect the rights of other students and all persons involved in the education process;
3. The rights to equal educational opportunity and freedom from discrimination and the responsibility not to discriminate against others;
4. The right to attend free public schools and the responsibility to attend school regularly and to observe rules essential for permitting others to learn at school;
5. The right to due process of law with respect to suspension, expulsion, and decisions affecting the student's rights; and
6. The right of privacy, which includes the privacy of school records.

Students should be made aware not only of their rights, but also the legal authority of the board to make rules, and delegate authority to its staff to make rules, regarding the orderly operation of its schools and to interpret them in given situations. Students must obey such interpretations subject to appeal.

Students have a right to know the standards of behavior expected of them and the consequences of misbehavior. These standards will be made available to students and their parents through handbooks or publications distributed annually.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1300

8130 Searches of Motorized Vehicles, Lockers, and Students

8130

Searches of lockers, motorized vehicles, and students shall be conducted under the appropriate legal standards, to maintain the safety and security of students, teachers, guests, and school property.

Lockers

All lockers assigned to pupils are the property of the school district. At no time does the school relinquish its exclusive control of its lockers. The school Principal or designee shall have custody of all combinations to all lockers and locks. Pupils are prohibited from placing locks on any locker without the prior approval of the Principal or designee.

The school may assign temporary use of lockers to students for their convenience and the lockers may be used only as permitted by the rules developed by the Superintendent. The Board authorizes the Principal or designee to search lockers and locker contents at any time, without notice, and without parental/guardian or pupil consent. Random searches shall be conducted pursuant to a method and/or schedule approved by the Superintendent.

The Principal or designee may request the assistance of law enforcement in conducting a locker search pursuant to state statute. If law enforcement is summoned, the Principal and/or designee shall supervise the search. In conducting a search, the privacy rights of the student regarding any items discovered that are not illegal or against school policy and rules shall be respected.

Any illegal or unauthorized items found during a locker search or items deemed to be a threat to the safety and security of others may be seized.

Such items include, but are not limited to:

1. firearms
2. explosives
3. dangerous weapons
4. flammable material
5. illegal controlled substances or controlled substances analogues or other intoxicants
6. contraband
7. poisons
8. and stolen property

Law enforcement authorities shall be notified immediately of seizure of such items or of items required to be reported to law enforcement under the Statewide School Safety Information Policy. The items seized will be turned over to law enforcement. The parent guardian of a minor student or a student 18 years of age or older, shall be notified by the Principal or designee of items removed from the locker. Rules regarding locker searches shall be provided annually to each pupil and parent/guardian of the pupil assigned a school locker.

Motorized Vehicles

Student use of a motorized vehicle on school property is a privilege. Motorized vehicles brought onto school property by students are subject to search by the Principal or designee, without notice or consent, if the Principal or designee reasonably suspect that the contents of the motorized vehicle may present a threat or potential threat to the health, safety or welfare of other students, staff, or to the school in general.

In the case of a locked motor vehicle, every effort will be made to have the vehicle unlocked by the student before proceeding with the search. Students refusing to cooperate in allowing a search of a vehicle brought by them onto school property shall be subject to disciplinary action up to and including revocation of driving privileges on school property and/or long-term suspension or expulsion.

Students

Upon reasonable suspicion, and in order to protect the health, safety or welfare of the students under school jurisdiction, the Principal or designee are authorized to search students. The student shall be advised of the reason why he/she is being searched. The student shall then be requested to empty items such as, but not limited to, pockets, purses, shoulder bags and briefcases. Items which the building Principal believes may be connected with illegal activity may remain in the custody of the building Principal, until such items are turned over to law enforcement officials. All searches shall be carried out in the presence of an adult witness.

Strip Searches

No strip searches shall be conducted by school authorities.

Law Enforcement Searches

School officials shall cooperate with law enforcement officers who seek to execute a search warrant. Where law enforcement officers desire to search without a warrant, school officials should request that the circumstances be explained, and should normally not assist, unless a clear emergency exists.

Approved: December 16, 1991

Revised: October 16, 2000
 January 15, 2001

LEGAL REF: MIL380.1306(5), Statewide School Safety Information Policy, New Jersey
v. T.L.O., 469 U.S. 325 (1985)

8140 Interrogation and Investigations Conducted in School

8140

It shall be the policy of the district that a reasonable cooperative effort be maintained between the school administration and law enforcement agencies. Law enforcement officials may be summoned in order to conduct an investigation of alleged criminal conduct on the school premises or during a school-sponsored activity or to maintain the educational environment. They may also be summoned for the purpose of maintaining or restoring order when the presence of such officers is necessary to prevent injury to persons or property. Administrators have the responsibility and the authority to determine when the presence and assistance of law enforcement officers is necessary within their respective jurisdictions. The district's administrators shall at all times act in a manner which protects and guarantees the rights of students and parents and shall cooperate with law enforcement officials as provided in 8140-R.

School staff members shall be informed annually of the contents of this policy and rules.

Approved: December 16, 1991

Revised: October 16, 2000

8180 Violence

8180

The board recognizes that there are certain behaviors that, if tolerated, would quickly destroy the type of learning environment to which the students and staff are entitled within this school system. These behaviors, categorized as violent and aggressive, will not be tolerated and shall result in immediate action by the school system.

All acts of violence and aggression, including, but not limited to, terroristic acts and/or threats, shall result in specific consequences, determined by the seriousness of the act, including suspension from school and consideration of expulsion by the board for acts of a serious or chronic nature.

Acts of violence and aggression shall be well-documented and communicated to the school principal. The superintendent shall be notified immediately of all acts pertaining to possession, threat with, or use of weapon, physical assaults, stalking, and terroristic threats or acts. The board shall be informed and involved where deemed necessary by the superintendent. The immediate involvement of the parent(s) or guardian(s) is viewed essential.

Serious consideration is to be given to the involvement of appropriate law enforcement agencies and other agencies in such cases. The police shall be involved if there is any violation of the law.

Approved: December 16, 1991

Revised: October 16, 2000

The board recognizes the danger that terroristic threats or acts by students present to the safety and welfare of district students, staff and community. The board acknowledges the need for an immediate and effective response to a situation involving such a threat or act.

A terroristic threat shall mean a threat to commit violence communicated with the intent to terrorize another, to cause evacuation of a building, or to cause serious public inconvenience, in reckless disregard of the risk causing such terror or inconvenience.

A terroristic act shall mean an offense against property or involving danger to another person.

The board prohibits any district student from communicating terroristic threats or committing terroristic acts directed at any student, employee, board member, community member, school building or property.

The board directs the superintendent to react promptly and appropriately to information and knowledge concerning a possible or actual terroristic threat or act.

Staff members and students shall be responsible for informing the building principal regarding information or knowledge relevant to a possible or actual threat or act. The building principal shall immediately inform the superintendent after receiving a report of such a threat or act.

When an administrator has evidence that a student has made a terroristic threat or committed a terroristic act, the following guidelines shall be applied:

1. The building principal shall suspend the student.

2. The building principal shall promptly report the incident to the superintendent.
3. Based upon further investigation, the superintendent will determine whether the student shall be reported to law enforcement officials.
4. The superintendent, based upon further investigation, shall recommend expulsion, if appropriate, of the student to the board.

If a student is expelled for making terroristic threats or committing terroristic acts, the board may require, prior to readmission, that the student provide competent and credible evidence that the student does not pose a risk of harm to others.

In the case of special education students, the district shall take all steps necessary to comply with the Individuals with Disabilities Education Act.

Approved: December 16, 1991

Revised: October 16, 2000

8190 Weapon Free School Zone

8190

Students in possession of a weapon/firearm, and/or who commit arson or criminal sexual conduct on/in district property or at district or school sponsored events shall be permanently expelled from school and referred to the criminal justice or juvenile delinquency system and the appropriate county Family Independence Agency or community mental health agency. The parent, legal guardian and/or student shall also be notified of the referral.

Each student subject to expulsion shall have their situation reviewed by the superintendent on a case-by-case basis. This policy statement is the board's assurance that the district is in compliance with both PL 103-382 and MCL - 380.1311.

A student acting in an aggressive, intimidating, or belligerent manner with any article will be administratively judged to be in possession of a weapon and disciplinary action will be taken.

A student using a weapon in a fight or altercation, or threatening another person with a weapon will be administratively judged to be a danger to others and self and will be subject to disciplinary action as outlined in the Code of Student Conduct.

A student who has caused injury to another person with a weapon, intended or unintended, will be subject of disciplinary and/or legal action as specified in the Code of Student Conduct.

Approved: January 16, 1995

Revised: October 16, 2000

LEGAL REF: MCL 380.1311; 750.71- 750.80; 750.520b; 750.520c; 750.520d; 750.520e; 750.520g; 750.237a; 380.1211; 380.1596; PL 103-227, 20 U.S.C. 3351; Gun-Free School Zones Act of 1994; P.L. 103-382

The principal of each school is authorized and directed to develop such rules and regulations consistent with board policies which may be necessary to govern the conduct of the students in the building. Such rules are subject to board consideration and shall be published in the appropriate student handbook.

Students shall be expected to assume their share of responsibility in maintaining an atmosphere conducive to effective teaching-learning situations in all classes and activities in which they participate under the sponsorship of the school.

Each student shall respect the rights of other students, teachers, administrators, other school personnel, and visitors;

Each student shall respect the personal property of others and refrain from causing damage to books, facilities, school materials, school buildings and furnishings, and personal property of others;

Each student shall refrain from fighting, creating disturbances, denying others the use of school facilities or buildings, using or carrying any weapon on school grounds, intentionally injuring another person, or acting in such a manner as to expose others to risk or danger of harm or injury. A student shall not use threats or intimidation against any other person; and

Each student shall respect the health and safety of others and shall not possess or use tobacco products; using, possessing, transmitting, or being under the influence of drugs; or engage in any activities which diminish the rights of others and the opportunity for other students to receive an education and obtain the maximum benefit from a public education.

Students violating the rules of conduct will be subject to disciplinary probation,
and/or possible suspension or expulsion from school.

Approved: December 16, 1991

Revised: September 20, 1993

Revised: October 16, 2000

LEGAL REF: MCL, 380.1300

8200 Drug-Free Schools

8200

The use, distribution, dispensation and/or manufacturing of controlled substances, as defined by state and federal law, by students on district grounds, in district buildings and/or in connection with any district activity, is prohibited.

Any student who violates the above policy may be subject to disciplinary action, up to and including expulsion. In addition, the student may be required to satisfactorily participate in a drug assistance or rehabilitation program approved by the board.

The superintendent shall develop a drug-free awareness program for students. Students who request assistance for drug counseling and/or rehabilitation shall direct their request to the counselor.

The superintendent shall include in the district's student orientation program a drug-free awareness program which shall include the following information:

- a. the dangers of drug abuse;
- b. the district's policy of maintaining a drug-free school;
- c. available drug counseling, rehabilitation and employee assistance programs;
and
- d. the penalties the board may inflict upon students for drug abuse violations.

The policy shall be published annually in the student handbooks.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: U.S. House Resolution 5210, Anti-Substance Abuse Act, 1988

8210 Drug, Alcohol, and Tobacco Use

8210

Drugs

The consumption and/or possession of any controlled substance or drug paraphernalia by students is prohibited in any attendance center, or on school or district grounds or at any school-sponsored activity or in any school owned vehicle.

Any student who has in his/her possession any controlled substance or appears to be under the influence of any drugs before entering upon school or district grounds or in an attendance center, at any school-sponsored activity, shall be refused entrance and admission and may be subject to discipline, up to and including suspension and/or expulsion.

Alcohol

The consumption, possession or being under the influence of any alcoholic beverage or alcoholic look-alike beverage by students is prohibited in any attendance center, on school grounds or at any school-sponsored activity, or in any school owned vehicle.

Any student who consumes, possesses, or appears to be under the influence of any alcoholic or alcoholic look-alike beverage upon school grounds or in an attendance center, at any school-sponsored activity, shall be refused entrance and admission and may be subject to discipline, up to and including suspension or expulsion.

District personnel may refer students to any medical, treatment or social service agency when such student is reasonably believed to be abusing or incapacitated by the use of alcohol or other drugs.

Alcoholic look-alike beverages are those advertised and marketed as non-alcoholic, but which come under the control of the state liquor commission.

Tobacco

The use and/or the possession of any tobacco product is prohibited in any attendance center, in school owned vehicles, at school-sponsored events or on the school premises.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL 380.1170; 333. 1260 *et seq.*; 722.642; AG Opinion #5202, #5336; 750.473

8240 Student Appearance

8240

Student's dress and grooming must not disrupt the educational process, interfere with the maintenance of a positive teaching/learning climate, or compromise reasonable standards of health, safety and decency. The board of education advocates a dress code for students. Procedures for handling students who dress or groom inappropriately will be developed by the superintendent and included in the student handbooks.

Approved: December 16, 1991

Revised: October 16, 2000

8250 Demonstrations and Strikes

8250

The principal of each school will establish rules for orderly demonstrations by students subject to the following conditions: that there is no disruption of the operation of any class or school function and that the demonstration is peaceful and does not violate any state or federal law, any city ordinance or school regulation.

Strikes by students are prohibited. A strike shall mean the concerted effort by two or more students in any of the following activities: refusal to go to class, refusal to leave a class; refusal to obey an order of a teacher, principal or other person having authority to give the order which is being refused; and refusal to leave a school building or to leave the school premises.

Approved: December 16, 1991

Revised: October 16, 2000

8300 Student Discipline

8300

The board approves of the following disciplinary measures for use in the district for those students violating the district's student code of conduct: deny participation in special school activities; before or after school detention; disciplinary contractual arrangements; out-of-school suspension; in-school suspension; expulsion; and/or disciplinary probation.

The superintendent and district's administrators shall develop the appropriate procedures dealing with student conduct and shall consider: an effective parental communication plan; the use of the district's counselors, social workers, psychologists and/or shall arrange such services with other units of state government.

Approved: December 6, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1300; 380.1312; 380.1311; PL 103.227

8325 Assaults Committed By Students

8325

Assaults Committed Against School Personnel

Physical Assaults:

The board shall permanently expel a student in grade 6 or above if the student commits a physical assault, as defined by MCL 380.1311a(12)(B), against a district employee or against a person engaged as a volunteer, as defined by board policy, or contractor for the district on school property, on a school bus or other school related vehicle, or at a school-sponsored activity or event.

Threats of Assault Committed by Students:

Any student in grade 6 or above who commits a verbal, written or electronically transmitted assault on school property, on a school bus or other school related vehicle, or at a school-related activity or event against a district employee or against a person engaged as a volunteer, as defined by board policy, or contractor for the district shall be suspended or expelled by the board for up to 180 days. The board may modify the suspension period on a case-by-case basis. Verbal Assault shall be defined as any willful threat which is intended to place another in fear of immediate physical contact which will be painful and injurious, coupled with the apparent ability to execute the act. A bomb threat may be considered a verbal assault.

Physical Assaults Against Other Students:

The board shall suspend or expel a student in grade 6 or above for up to 180 days if the student commits a physical assault, as defined by MCL 380.1310(3)(B)1, against another student on school property, on a school bus or other school related vehicle, or at a

school-sponsored activity or event. The board may modify the suspension/expulsion on a case-by-case basis.

Reinstatement:

The parent or legal guardian of a permanently expelled student, or an emancipated permanently expelled student may petition the board for reinstatement. The board will provide all due process rights to reinstatement as outlined in state law.

Application to Students With Disabilities:

This policy shall be applied to students in a manner consistent with rights secured under federal and state law to students who are determined to be eligible for special education services and programs.

Implementation:

The superintendent shall develop specific procedures for dealing with expulsions authorized by the policy. Regulations ensuring due process to all students before an expulsion is imposed shall be developed with the advice of the district's attorney.

The regulations shall include procedures for reporting violations of this policy to the board, procedures for referring permanently expelled students to appropriate Family Independence Agencies or County Community Health Agencies and specifics for the reinstatement of students.

Approved: December 20, 1999

Revised: October 16, 2000

LEGAL REF: MCL, 380.1311a (12)(B); MCL 380.1310 (3)(B)1

8350 Student Suspension and Expulsion

8350

The superintendent, building principals or a board appointed hearing officer may suspend, either for a short-term or long-term, or may make a recommendation to the board regarding the expulsion of a student guilty of any of the following:

- Willful violation and/or persistent disobedience of any published regulation for student conduct authorized, adopted or approved by the board.
- Willful misconduct which substantially disrupts, impedes, or interferes with the operation of any school;
- Willful misconduct which substantially impinges upon or invades the rights of others; or
- Disobedience of an order of a teacher, police officer, school security officer or other school authority, when such disobedience can reasonably be anticipated to result in disorder, disruption or interference with the operation of any school or substantial and material impingement upon or invasion of the rights of others.

Temporary Separations and Suspensions

Under temporary separation, a student may be excluded from school for up to three days, either from one single class or for a full day. The student shall be offered the opportunity to make up the school work.

A suspension may be for a short-term not exceeding ten school days, or for a longer term, exceeding ten school days.

A temporary separation or a short-term suspension may be imposed immediately upon a student without first affording the student or the parents or guardians a hearing if the presence of the student endangers other persons or property or substantially disrupts, impedes or interferes with the operation of the school.

A long-term suspension shall not be imposed upon a student unless the student

has first been suspended for a short-term and not until an opportunity for a formal hearing on the suspension has been afforded the student.

Expulsion

No student may be expelled until an opportunity for a formal hearing on the recommendation for expulsion has been afforded the student.

Appeals

The student and parents or guardians may appeal to the board or a board appointed hearing officer an order for a long-term suspension or a recommendation for expulsion.

Hearing Officer

The board may appoint one or more hearing officers for purposes of hearing appeals made in cases of long-term suspensions or recommendation for expulsion. The hearing officer shall be a member of the board or a certified employee of the district.

Whenever a board appointed hearing officer hears any appeal, a written report shall be provided the board. After receiving the report, the board shall determine the appeal with or without additional hearing. Any appeal determination by the board in accordance with this policy and administrative procedures shall be valid to the same extent as if the matter were fully heard by the board without a hearing officer.

Written Notices

All required written notices may be mailed to the residence of the parents or guardians at the address on file in the school records of the student. In lieu of mailing the written notice, it may be personally delivered.

Approved: December 16, 1991
Revised: December 20, 1993

Revised: October 16, 2000

LEGAL REF: MCL, 380.1204a; 380.1311, AG Opinion #6271

8360 Snap Suspensions by Teachers

8360

A teacher is authorized to immediately remove and suspend a student from a class, subject or activity when the student engages in conduct prohibited by law, Board of Education policy or the school's Student Code of Conduct. Any student suspended pursuant to this policy shall not be allowed to return to the class, subject or activity from which he or she was suspended until passage of one full school day from the time of the student's infraction unless otherwise permitted by the teacher who ordered the suspension. Furthermore, the student may not attend or participate in extracurricular activities during the term of the suspension.

Students attending separate class periods throughout the school day shall be permitted, during the term of the suspension, to attend other classes taught by other teachers only when the student's conduct does not rise to the level of requiring a multiple day suspension or expulsion in accordance with the Board of Education policy and the school's Student Code of Conduct. In the absence of in-school suspension facilities, the student may be sent home for the remainder of the school day.

Any student suspended from the same class, subject or activity for ten accumulative days during the school shall be given a formal procedural hearing for each additional suspension beyond the tenth day in accordance with due process required by the board policy for suspensions of ten days or more.

This policy shall be applied to students in a manner consistent with rights secured under federal and state law to students who are determined to be eligible for special education services and programs.

The superintendent shall develop detailed written regulations to implement this policy in compliance with state law requirements. He/she shall ensure uniform and consistent application of the policy and shall report to the board of education on its effectiveness.

Approved: November 15, 1999

Revised: October 16, 2000

LEGAL REF: P.A. 103 of 1999 SB 183; MIL 380.1309

8400 Guidance Program

8400

The guidance and counseling services of the district shall be available to any student.

Educational Guidance

The educational guidance program shall relate to the educational objectives and needs of the students.

Personal Guidance

The guidance program shall provide for the individual needs of the students.

Vocational Guidance

The district shall assist students in formulating vocational goals and objectives.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1233a; 380.1275

8410 Academic Achievement

8410

Each student should be encouraged to achieve the highest academic standing commensurate with his abilities.

Reporting

Periodic reports shall be issued to the parents of all students on the academic progress of the student. Academic standards shall be established by the administration and faculty. Parent and student conferences shall be held at regularly scheduled intervals.

Report Cards

Report cards shall be issued to each student at the end of each specific grading period for each subject taken. Reasons for deficiencies and/or failures shall be given.

Approved: December 16, 1991

Revised: October 16, 2000

8420 Student Conferences

8420

Teachers shall make themselves available to students for conferences concerning their academic achievement at mutually convenient times.

Approved: December 16, 1991

Revised: October 16, 2000

8425 Parent Conferences

8425

Parent-teacher conferences shall be held in each building according to the annual school calendar.

Parent-teacher conferences may be held at other times as arranged between all parties.

Approved: December 16, 1991

Revised: October 16, 2000

8430 Promotion and Retention

8430

The policy of the district is to encourage and assist each student to progress in a continuous growth pattern of academic achievement in harmony with normal intellectual, social and emotional development. The best interest of the student will be the guiding philosophy for determining acceleration, promotion or retention.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.132; 380.248; 380.3461

8440 Graduation

8440

Formal public graduation activities will be conducted only at the high school level.

Graduation exercises will be under the control and direction of the building principal.

Approved: December 16, 1991

Revised: October 16, 2000

8450 Early Graduation

8450

A student who, for educational and vocational reasons, wishes to graduate from high school in less time than the normal four-year grade 9-12 sequence may request permission for early graduation. The student and parents shall consult with high school administrative and/or guidance personnel in order to develop a graduation plan.

The student must reasonably be expected to satisfactorily complete all state and local graduation requirements of subjects and credit units or their accepted equivalents in order for consideration to be given to any request.

Each request is to be determined by the superintendent on the merits of the individual circumstances; one case shall not set a precedent for others.

Approved: December 16, 1991

Revised: October 16, 2000

8460 Student Insurance Program

8460

The board recommends that all students engaging in athletics, shop courses, science laboratories, cooking classes, physical education classes or any other hazardous activity be covered by some type of accident insurance. Such insurance may be provided by each student's parents through personal insurance coverage or through the student group insurance program available from each building principal.

Students who seek to participate in interscholastic athletics will be denied participation unless they provide to the satisfaction of the building principal proof of adequate accident insurance coverage and have a physical as required by MHSAA.

Any additional medical expense not covered by the student's accident insurance or activities insurance and any voluntary, optional basic accident insurance is the responsibility of the parents.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1503

8480 Student Health Services

8480

The district will endeavor to maintain a healthful environment for each student in school attendance and in school-sponsored activities.

Prior to entrance in school, kindergarten students shall be requested to present evidence that they have had a physical examination or a statement signed by the parent that meeting this request is contrary to their religious beliefs.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1503

8490 Immunization of Students and Vision Testing

8490

The parent or guardian of each enrolling child shall submit a statement signed by a district, county, or city health department director stating that the child has passed the department of public health preschool vision screening test, or signed by a licensed medical or osteopathic physician, or a licensed optometrist stating that the child's eyes have been examined during the preschool years after age 3 and before initial entrance. A vision test is not required if there is a statement signed by a parent or guardian to the effect that the child cannot be subjected to the test because of religious convictions.

Unless compliance forms are filed by November 1 or within 60 days of entrance in the school district, students shall be excluded from school after said date and parents shall be so notified.

The board shall place a very high priority on the eradication of preventable diseases among students through an adequate program of immunization, and authorizes the use of district facilities and staff time for this purpose. All kindergarten students and other students entering school for the first time shall submit evidence that they have complied with the state's immunization requirements:

1. Submitting a statement by a physician that the child has been tested for, immunized or protected against, diseases specified by the director of public health;
2. Submitting a statement signed by the parents or guardian to the effect that the child has not been immunized because of religious convictions or other objections to immunization; and/or
3. Submitting a signed request that the local health department give the needed protective injections.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1177; R 325.1491; R 325.1481

8510 Communicable Diseases - Students and Staff

8510

In order to minimize the spread of contagious diseases among students and staff, the district will cooperate, fully, with the Calhoun County Health Department to enforce adherence to the Michigan Health Code for the prevention, control, and containment of communicable diseases.

A decision to close schools due to communicable disease outbreaks shall be made by the superintendent, or designee, in consultation with the Calhoun County Health Department medical staff and/or for review to the review team.

A student with or carrying a communicable and/or chronic infectious disease has all rights, privileges, and services provided by law and the district's policies.

Approved: December 16, 1991

Revised: October 16, 2000

8510 Communicable Diseases - Students

8510

Any student diagnosed by a physician or the school nurse as having a communicable disease may be required to withdraw from school for the duration of the illness in order to give maximum health protection to other students and staff. The student will be re-admitted to regular classes upon termination of the illness, as authorized by the student's physician or as authorized by a district health assessment team.

All persons involved with the student and the determination of the student's placement and/or services shall maintain the confidentiality of the student and the student's family insofar as the health and safety of other persons in the district are not compromised.

The board reserves the right to require a written statement from a physician indicating that the student is no longer capable of transmitting the disease in the school environment.

Communicable diseases as defined in this policy shall refer to any infectious or contagious disease as determined by the State Department of Health and Environment and/or the United States Centers for Disease Control.

Detailed administrative procedures shall be on file in each building office and in the district office.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1261; 380.1300

The board believes a school based K-12 student assistance program provides a means for the district to continue quality education in each classroom while providing a mechanism for addressing high risk behaviors in students which may interfere with their academic and/or social development.

The board believes that board policies regarding substance abuse are intended to assist in supplementing parent and community efforts. One of the district's roles is to help students make responsible decisions about the use of alcohol and drugs through education and cooperation with the community. The district shall use its influence in making a means of assistance available to students by emphasizing substance abuse assessments and treatment when enforcing school behavior and athletic codes.

The objective of the district's school based student assistance program is to assist, identify, refer and follow-up with students experiencing or at high risk for problems, including, but not limited to: substance abuse, depression, suicide, incest, family violence, family problems, or health related issues.

All violations of district and school rules and regulations, or state and federal laws, shall be enforced by district officials. Each student's rights and responsibilities shall be adhered to as the standard administrative practice regarding student's discipline and student's rights.

The district shall establish a program or programs to provide education, assistance, and support for students affected by chemical dependency or other substance abuse-related problems, according to the following guidelines:

- a. the possession, manufacture, sale, use, delivery, or sale of alcoholic beverages or controlled substances by students in school or school or district sponsored events is forbidden;
- b. reductions in length of any suspensions or extracurricular ineligibility, or withholding of expulsion may be revoked whenever a student fails to demonstrate compliance with expectations of or satisfactory progress in the student assistance program;
- c. any student judged by a district administrator to be a possible danger to himself or to others may be excluded from school until a professional evaluation is obtained;
- d. no records of a student's participation in a student assistance program shall become a part of the permanent record or cumulative file;
- e. prescription medications are exceptions to this policy when used by the individual for whom they were prescribed and in the manner and amount prescribed;
- f. each building administrator shall develop procedures consistent with this policy and provide for the necessary staff orientation and training for implementation;
- g. this policy shall apply to all of the district's students; and
- h. offenses accumulate from one year to the next with the consequences being applied progressively.

Approved: December 16, 1991

Revised: October 16, 2000

8530 Student Psychological Services

8530

Various psychological services are available to students through the district, cooperative special education programs, the county and the state. Results of any such psychological service, testing program or consultation services will be kept in strict confidence by school authorities and shall be governed by board policy.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1251; R 340.1151-1158; Family Rights and Privacy Act

Any employee of the district who has reasonable cause to know or suspect that a child has been subjected to abuse or neglect or who has observed the child being subjected to circumstances or conditions which would reasonably result in abuse or neglect will immediately report or cause a report to be made to the local Family Independence Agency.

School employees will not contact the child's family or any other persons to determine the cause of the suspected abuse or neglect. It is not the responsibility of the school employees to determine or prove that the child has been abused or neglected.

Access to Students on School Premises

The building principal is authorized to act in loco parentis to protect the interests of the student when allowing a student to be interviewed by FIA representatives on school premises.

Cooperation Between School and Agencies

Elementary and secondary schools, FIA and law enforcement agencies shall cooperate with each other in the investigation of reports of suspected child abuse or neglect. To the extent that safety and practical consideration allow law enforcement officers on school premises for that purpose of investigating a report of suspected child abuse or neglect shall not be in uniform.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 722.621-636

The district will endeavor to provide a safe environment for students while in school attendance or in extra-class activities.

Bicycle Use

Each building principal will formulate plans and procedures for the safe use of and parking of bicycles on school property and publish them in the appropriate student handbooks.

Walkers and Riders

Any student who used school-provided transportation shall be under the jurisdiction of the vehicle driver while in the vehicle and shall be subject to all rules and regulations developed by the superintendent and building principals to cover such activities. Such rules and regulations shall be published in the appropriate student handbooks.

Students who walk to and from school are urged to become familiar with traffic safety laws governing such activities.

Eye Protective Devices

Building principals shall assume the responsibility of seeing that sufficient eye protective devices are available to accommodate all classes or persons requiring them. All guidelines and rules shall be published in the appropriate staff and student handbooks.

Safety Patrols

Building principals are authorized to organize student safety patrols to assist in the safety of students to and from school and/or loading/unloading school buses.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1288; R 340.1301-1305; 257.1601 *et seq.*, AG Opinion #6097

8600 Emergency Drills

8600

Each building principal, on a periodic basis, shall conduct the minimum emergency drills required by law to instruct students in the proper procedures to follow in contingencies such as a tornado alert, civil defense disaster, fire or any other such emergencies.

Approved: December 16, 1991

Revised: October 16, 2000

8610 Supervision of Students

8610

Students shall be under the supervision of appropriate school personnel at all times when they are under the jurisdiction of the school.

Each building principal shall coordinate and assign teachers, aides or paraprofessionals to supervise students engaged in school related activities. For the safety of each student, no activity sponsored by the school will be allowed to begin without appropriate supervision.

Approved: December 16, 1991

Revised: October 16, 2000

8620 Dismissal Procedures

8620

In the event of an emergency or any event during school which interferes with the normal conduct of school affairs, school will be dismissed only upon action of the superintendent. The superintendent shall formulate plans and procedures to instruct all students and their parents of the rules and regulations pertaining to emergency school dismissal.

Approved: December 16, 1991

Revised: October 16, 2000

8630 Use of Motorized Vehicles

8630

There is a need for some students to drive motorized vehicles to school. There is also a need for safety regulations governing the use of such motorized vehicles on or near school property. The superintendent shall formulate plans and procedures regulating the driving, parking and use of student motorized vehicles during the school day. Failure of student drivers to observe the district's regulations governing student use of motorized vehicles may result in disciplinary action.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1261; 380.1300

8640 Student Accidents

8640

Accident and illness may occur in the classroom and on school grounds. All school personnel shall be prepared to follow the necessary first aid procedures and other rules described in this section.

Any school employee who discovers an accident involving a student on school property shall, in a timely manner, report the accident to the building principal and follow the rules approved by the board. Each building principal shall establish procedures for handling student accidents at athletic events and other school related activities.

Approved: December 16, 1991

Revised: October 16, 2000

8660 First Aid

8660

The district may provide appropriate first aid and CPR training for identified personnel. This training may be provided as part of the district's in-service plan or other program established by the board.

First aid and CPR may be administered to students only by those school employees qualified by district approved training and then only in case of emergency. School employees shall not attempt to treat any student injury after the initial treatment of emergency first aid. The district will not assume liability under these policies for employees acting outside the scope of their authority.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 691.1504

The following definition of “medication” is adopted for use in this district/school: medication, includes prescription, non-prescription and herbal medications, and includes those taken by mouth, by inhaler, those that are injectable, and those applied as drops to eyes, nose, or medications applied to the skin.

- The pupil’s parent/guardian will give the school written permission and request to administer medication(s) to their pupil.
- Written instructions from a physician, which include the name of the pupil, name of the medication, dosage of the medication, route of administration, and time the medication is to be administered to the pupil shall accompany the request and be kept on record by the school.
- Parental or guardian request/permission and a physician’s instructions for administration shall be renewed every school year.
- The building administrator will designate an individual(s) responsible for administering medications to pupils at that school.
- Medications must be administered by one adult in the presence of a second adult, except where the individual administering the medication is a licensed registered professional nurse (as described in the Michigan Revised School Code, Section 380.1178), or when an emergency threatens the life or health of the pupil.
- Each building shall have a plan for handling medical emergencies.
- Students with disabilities who have an Individualized Educational Program (IEP) or Section 504 Plan shall be included under the policy and procedures that govern the administration of medications. Note: The policy and procedures should not violate either the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act.

Self-Administration/Self-Possession of Medications

With the exception of transdural medication “patches” applied at home, elementary school students may not possess or self-administer any medications on school premises.

Subject to the approval of school administration, reliable middle and secondary school students may possess and self-administer prescription and non prescription medications provided that prior written permission is provided to the school by the student’s parent/guardian and by the student’s physician.

Teachers and other school personnel may assist any student showing signs of distress in the self-administration of their medication. Under such circumstances, school administration shall be notified immediately.

At no time shall a student provide his/her prescription or non-prescription medication to another student. Students who violate this policy may be subject to discipline, and may be denied permission to possess medication on school premises.

The superintendent shall establish rules and procedures for implementing this policy. Under exceptional circumstances, special arrangements may be made by the superintendent at the written request of a licensed physician and the parent.

Administrating Medication to Pupils

All individuals designated to administer medication are encouraged to receive in-service training on all district policies and procedures related to this responsibility. School staff must be trained by a licensed registered professional nurse, physician, or physician assistant who has knowledge of local school medication policies and procedures.

Procedures for Training of School Staff and Administration of Medications to Pupils in School

- In-service training is recommended to be four hours in length and actual “hands-on” practice in identifying and dispensing medications.
- Individuals, with the exception of a licensed registered professional nurse, who are responsible for administering any medications that must be given by injection, by nebulizer, or administered rectally, vaginally, or into the bladder, must receive one-to-one training by a licensed health professional.
- Documentation that school personnel have completed in-service training shall be maintained by the school and made available, upon request, to a pupil’s parent/guardian, physician, licensed registered professional nurse, or by a school district official.

Storage and Access

- All medication shall be kept in a labeled container as prepared by a pharmacy, physician, or pharmaceutical company with the pupil’s name, the name of the medication, dosage, and the frequency of administration.
- Medications shall be stored in a school location that is kept locked.

- Emergency medications may be stored in an area readily accessible to the individual designated to administer them.
- All controlled-substance medications will be counted and recorded upon receipt from the parent/guardian. The medication shall be recounted on a regular basis (monthly or bi-weekly) and this count reconciled with the medication administration log/record.

Record-Keeping

- A log of medication administration shall be kept in a school office and filed in a pupil's permanent record at the end of each school year (see sample Medication Administration Daily Log document).
- The individual pupil log shall be kept until one year after the pupil's graduation from high school.

Approved: December 16, 1991

Revised: October 16, 2000

Revised: March 31, 2003

LEGAL REF: MCL, 380.1178; AG Opinion #6476, #5679; 380.1178: PA 51 of 2002

8680 Student Transportation

8680

Bus transportation will be provided students to and from school for those students who qualify. Transportation will be provided by the district for all extra-class activities. Students are prohibited from driving personal automobiles to district-sponsored activities held during the school day. Students who must drive their personal automobile during the school day must have written permission from the building principal.

Students must observe the rules and regulations adopted by the board governing student transportation. Students will also be subject to the school's behavior code while riding school buses. The administration may suspend or revoke the transportation privilege or entitlement of any student who violates any rules or regulations adopted by the board.

All such rules shall be published in the student handbook or copies given to students and parents at the beginning of the school year.

Bus drivers shall report any violation of said rules to the appropriate administrator who shall take the necessary steps to discipline students according to board policy. As a disciplinary action for violation of board rules, a student may be refused school bus transportation but required to attend school.

Approved: December 16, 1991

Revised: October 16, 2000

8690 School Lunch Service

8690

The district shall provide each student with the opportunity to participate in the school lunch program. Rules and regulations governing this activity shall be developed by the superintendent and those building principals in whose building a school lunch program is being operated. Such rules and regulations shall be published in the student handbook.

Free or Reduced Price Lunches

Free or reduced price lunches are provided for students who qualify under district, state and federal guidelines governing the program.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1272-1272c

8695 Vending Machines and Other Automated Play Machines

8695

No vending machines or play machines of any type will be placed in any attendance center of the district without prior approval of the superintendent.

Approved: December 16, 1991

Revised: October 16, 2000

8700 Student Activities

8700

Any activity which involves the expenditure of public funds shall be subject to prior approval of the board. An annual report shall be provided to the board by each building principal listing the activities involving fees and the amount of each fee.

Sunday Practice

The board is opposed to a Sunday practice of any kind.

Activity Fees

Fees for various student activities shall be established by the building principal with the approval of the board. The fees shall admit each student to all activities in the respective attendance center. No student shall be denied participation in any activities because of his inability to pay such charges.

Activity Fund Management

The building principals shall maintain an accurate record of all student activity funds in the respective attendance centers. No funds shall be expended from these accounts except in support of the student activity program.

Musical Instruments

The school shall provide a variety of musical instruments for student use. The superintendent may require a reasonable deposit for instrument use in order to protect the district against loss or damage.

Approved: December 16, 1991

Revised: October 16, 2000

8720 Student Organizations

8720

The district encourages students to broaden their knowledge and citizenship by the formation of clubs and other groups organized to promote or pursue specialized activities outside the regular classroom environment provided membership is open to all interested and eligible students, approval of the building principal and the board is obtained and the sponsor of the organization attends the meetings or activities as an official advisor.

Student Equal Access

Student initiated, non-curricular related groups shall be permitted to conduct voluntary meetings on high school premises, only before or after the school day, provided that the meetings do not materially and substantially interfere with the orderly conduct of the educational activities of the school or violate board policy or state and federal law.

Such meetings shall be open to all students without regard to race, creed, color, sex, handicap, religion, or national origin.

No public funds may be expended on behalf of the student groups covered by this policy except for the incidental cost of providing space for the meeting.

Students seeking to establish a voluntary, non-curricular related group shall first seek approval of the building principal.

Approved: December 16, 1991

Revised: June 15, 1992

Revised: October 16, 2000

8730 Student Publications

8730

Student publications which are not libelous, disruptive or obscene (obscene as defined by local community standards and lacking sufficient, redeeming social value) may be distributed on school property during school hours in areas designated by the building principal. Distribution which substantially interferes with the normal flow of traffic within the school corridors and entrance ways, which is coercive of any other person's right to accept or reject any publication or which causes substantial and material interference with "normal school activities" shall not be permitted.

Approved: December 16, 1991

Revised: October 16, 2000

8740 Student Photographs

8740

The board allows the practice of contracting with commercial photographers to take student pictures and make them available to parents as a part of the total school program.

The school may contract with commercial photographers to take pictures of students for specific purposes such as graduation pictures, yearbooks, class pictures, student records or identification cards.

No student, however, shall be required to have his picture taken by school contracted commercial photographers and shall not be pressured for the purchase of photographs. Students may substitute photographs taken by photographers of their choice to be used in yearbooks or for official school records. The school may establish reasonable specifications for such pictures.

The superintendent shall be authorized to select and contract with commercial firms to provide the photographing service. Good business practices and board purchasing guidelines prevail in such selection.

The superintendent shall establish guidelines for implementing this policy.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1349

8750 Student Volunteers

8750

Students are encouraged to volunteer their time and services to school-sponsored activities and to community activities so long as their studies are not adversely affected.

Public Service

The district encourages students to become involved in public-spirited activities associated with legitimate civic and related organizations. The district, however, prohibits students from working for such organizations in a volunteer capacity during school time unless prior approval is granted by the building principal.

Student Performances

Students will not participate in any community activities during school hours without the prior permission of the building principal.

Approved: December 16, 1991

Revised: October 16, 2000

8760 Employment of Students

8760

The board recognizes that employment during school hours will be desirable for some students and necessary for others. A board goal is to encourage students to satisfactorily complete their educational requirements of state law, the State Board of Education and the board.

School Employment

Students may be employed by the district for certain positions which conform to budget limitations and personnel requirements.

Outside Employment

Students will not be excused from school for employment purposes when such work infringes upon their school work.

Job Placement Service

The district's staff shall work closely with other agencies in finding appropriate jobs for both graduating students and students who need to augment their incomes while attending school.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1261; 380.1597

Except as approved by the building principal, commercial firms shall not be permitted to solicit students during school hours in attendance centers or on school grounds.

Solicitations from organizations outside the school are forbidden.

All special sales projects by students are subject to the approval of the administration. This policy shall include sale of advertising, magazines and merchandise.

Commercial schools, colleges or other agencies shall be permitted to meet with seniors or solicit prospective students only when the invitation and arrangements are approved by the building principal. Counseling of students relative to continuation of their schooling or to job placement by outside organizations shall be handled through the guidance department under the supervision of the guidance counselor.

Solicitation of Students

Solicitation of students by anyone within the schools or on school grounds for any cause is prohibited. This prohibition includes the selling of tickets to students for any purpose or cause other than for a school sponsored activity.

Solicitation by Students

Solicitations by students within the schools or on school grounds for any cause is prohibited except as they relate to school-sponsored activities.

See Policy 3820 for fund-raising statements and guidelines.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1300

8780 Gifts

8780

Because of the potential for abuse, the giving or receiving of gifts between faculty or staff and students should be discouraged.

Student Gifts to Staff Members

Students shall be discouraged from collecting money, allocating activity funds or purchasing gifts for faculty members.

Student Gifts to the School

Student organizations, with prior approval of the organization's sponsor and building principal, may donate a portion of the organization's funds to a school or to the district for specific purposes enumerated by them. Such donations must have final approval of the superintendent or the board depending on the size of the gift or its potential use.

Faculty Gifts to Students

Faculty members are discouraged from giving gifts to individual students or to classes of students during school hours in any attendance center or on school property.

Approved: December 16, 1991

Revised: October 16, 2000

8790 Contests for Students

8790

No student shall enter any contest as a representative of a school in the district unless such contest is acceptable to the MHSAA and approved by the board.

Students shall be advised by the appropriate sponsor that accepting cash or merchandise for participation in an activity may jeopardize the student's amateur standing and eligibility in that identical activity before the MHSAA.

Each faculty bears the responsibility for monitoring his student activity sponsorship and must make his students aware of those activities which put them in violation of this policy and MHSAA regulations.

Approved: December 16, 1991

Revised: October 16, 2000

8800 Awards and Scholarships

8800

Student awards for having represented a school in the district shall be limited to those approved by the administration and the board. Awards for interscholastic activities shall be limited to those approved by the MHSAA.

Students shall be advised by the appropriate sponsor that accepting cash or merchandise for participation in an activity may jeopardize the student's amateur standing and eligibility in that identical activity before the MHSAA.

Each faculty sponsor bears the responsibility for monitoring his student activity sponsorship and must make his students aware of those activities which put him in violation for this policy and MHSAA regulations.

Approved: December 16, 1991

Revised: October 16, 2000

8810 Student Use of Buildings - Equal Access

8810

Non-curriculum related student groups may meet on school premises during non-instructional time if approved by the building principal.

If the meeting is student-initiated and not part of a school sponsored activity, it must be conducted according to the following guidelines:

1. Attendance is voluntary;
2. The school will not participate in or sponsor it;
3. School employees can be present at religious meetings only in a non-participatory capacity;
4. It cannot materially and substantially interfere with the orderly conduct of educational activities within the school;
5. Non-school persons may not direct, conduct, control; and
6. The school maintains its authority to maintain order and discipline.

The superintendent shall develop administrative procedures which will implement this policy.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: Student Equal Access Act, 20 U.S.C. / 4071.1984

8860 Homebound Instruction

8860

Physically handicapped students, including those temporarily disabled by illness, operation or accident authenticated by a physician's order, will be eligible for homebound instruction; however, all programs will meet the criterion of the least restrictive environment.

Students who are temporarily handicapped are encouraged to attend school if able. If the student is unable to attend school and is ineligible for homebound instruction, it shall be the responsibility of the student or parents to secure lesson assignments from each of the student's teachers in order to keep abreast of the student's school work.

Approved: December 16, 1991

Revised: October 16, 2000

A hearing procedure will be available to parents or guardians of exceptional students according to law. A hearing will be held for the purpose of ascertaining whether a staffing/placement committee's recommendations for assignment, reassignment, exclusion, transfer or withdrawal of a student are warranted.

Approved: December 16, 1991

Revised: October 16, 2000

8880 Physically Handicapped Students

8880

Physically handicapped students, including those temporarily disabled by illness, operation or accident authenticated by a physician's order, will be eligible for homebound instruction; however, all programs will meet the criterion of the least restrictive environment.

Students who are temporarily handicapped are encouraged to attend school if able. If the student is unable to attend school and is ineligible for homebound instruction, it shall be the responsibility of the student or parents to secure lesson assignments from each of the student's teachers in order to keep abreast of the student's school work.

Approved: December 16, 1991

Revised: October 16, 2000

8890 Pregnant Students

8890

The board advocates the right to continued public education for all pregnant students.

A pregnant student has the right to continued schooling in regular school classes. In the event an individual pregnant student desires to withdraw from school during pregnancy, the district alone or in conjunction with other community institutions will furnish her with such assistance as is possible to enable her to return to school on a full-time basis.

The rights of a pregnant student do not eliminate her responsibility for meeting the rules and standards of behavior established by the board and do not exempt her from disciplinary measures imposed for breaking such rules.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1301; R 340. 1121-1124; 388. 1493

8895 Married Students

8895

Students who marry shall have access to the same educational opportunities, special services and considerations that are provided other students enrolled in the district.

Marital status shall not affect the rights and privileges of students to take part in any extracurricular activity offered by the school unless such participation is regulated by an agency outside the district.

The administration is authorized, in terms of the statements above, to make special arrangements for attendance, promotion, graduation, etc., for married students who wish to continue and complete their education in the schools of the district.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: MCL, 380.1300

8920 Foreign Exchange Students

8920

The district will cooperate with students who are interested in entering the foreign student exchange program.

Approved: December 16, 1991

Revised: October 16, 2000

LEGAL REF: AG Opinion #6316

8930 Gifted Students

8930

All programs for the intellectually gifted students shall be managed in accordance with this policy and rules of the local board and the rules of the State Board of Education.

Approved: December 16, 1991

Revised: October 16, 2000

The educational interests of students require the collection, retention, and use of data about individuals and groups of students while ensuring the individual's right to privacy. The school district will maintain educational records of students for legitimate educational purposes.

School student records are confidential and information from them shall not be released except as provided by law. The information contained in school student records shall be kept current, accurate, clear, and relevant. All student records, including those maintained in district electronic database(s), shall be safeguarded during collection, maintenance, and dissemination so as to protect against unauthorized access or accidental release. The district may release directory information in accord with law, provided parent(s) or guardian(s) are given the opportunity to object to the release of this information.

Directory Information

The custodian of records may make certain directory information available without parental or eligible student's consent if public notice of the categories of information designated as directory information has been given. After such public notice has been given, the parents have the right to object to the release of the information within a specified reasonable time period. Directory information for this district includes the following information about the student: The student's name, picture, height, weight, date and place of birth; dates of attendance and most recent school attended; major field of study; participation in recognized activities and sports and related information; grade placement; and honors and awards received.

The district shall inform students and their parent(s) or guardian(s) annually and upon initial enrollment of their rights under law and board policy with respect to student records, and of the procedures for exercising those rights. This notice shall be modified to accommodate the needs of the disabled or those whose dominant language is other than English.

The superintendent shall develop rules and procedures for implementing this policy and state and federal law with respect to student records. The superintendent shall designate one or more records custodian(s) for each site and/or media in which student records are kept, and shall provide them with appropriate training. The district may charge an appropriate fee to cover the expense of providing copies of records requested by a parent or guardian.

The district shall protect the rights of privacy of students and their families in connection with any surveys or data-gathering activities conducted, assisted or authorized by the board or administration. Regulations established under this policy shall include provisions controlling the use, dissemination and protection of such data.

For the purposes of these rules, whenever a student has attained 18 years of age, or is attending an institution of post-secondary education, the consent required of and the rights accorded to the parents or guardians of the student shall only be required of and accorded to the student.

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LEGAL REF: MCL, 15.231 *et seq.*; 380.1134-1135; 20 USCA 1232 (Family Educational Rights and Privacy Act)

8990 Student Fees, Fines, Charges and Deposits

8990

The board may establish or authorize the establishment of student fees, fines and charges at it deems necessary and in accordance with current law.

Fees and Charges

Building principals or designated representatives shall be authorized to collect fees authorized by the board.

Fines

No fines shall be imposed upon any student provided, however, that school property lost, damaged or destroyed by a student shall be paid for by such student in accordance with rules and regulations prescribed by the superintendent.

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